





The assets module manages assets:

- list;

- amortization schedule;

(it requires the finance module)

Ass New as	Cre	eate new asset				er to list the sets	
 Filter Company [‡] My Company Ltd							
ID	Name	Category	Registered	Quantity			
1	Office chair	Furniture and Fixtures	My Company Ltd	1		View	menu
3	Laser printer	Computer & Office Equipt cost	My Company Ltd	1		View •	
4	Delivery truck	Vehicles	My Company Ltd	1		View •	
8	Modular cubicle	Furniture and Fixtures	My Company Ltd	1	1	View -	
9	Computer	Computer & Office Equipt cost	My Company Ltd	1		View -	
			Assets d Print QR cod Edit data Manage amortizati Delete a	e on	View QRcod Edit Amortiza Delete	tion	



New

New asset Assets are linked to List company Registered under * My Company Ltd ~~ Name Computer Brand BestOne Reference ZT8002 Quantity 1 If HR module is 2018 Edition BestOne CloudBook 11.6 Inch Laptop Dual core processor, 2GB RAM available, asset can be assigned to employee ▼ HR link Allocation 12 | Amelia □ Allow global allocation Journal asset reference (fixed assets) Category * 11810 – Computer & Office Equipt cost 🛛 🗸 🥒 Currency USD 🗸 Value 400.00 Date of purchase * Attach an image and a 08 / 08 / 2018 🕲 document (ie invoice or warranty) ▼ Attachments Upload picture Browse... No file selected. Upload attachment Browse... No file selected.

Next

- view list
- O set amotization

Save



New

Once created, an asset can be edited or deleted. However some data cannot be changed or deleted if amortization is recorded





Pdf view

+ Automatic Zoom +

LOGO



Asset brand: Asset quantity: Description:

Asset category: Asset value: Purchase date: Amortization rate: Amortization value: Amortization per year: Amortization status: Allocation: ID: Registered under:

My Company Ltd Computer

9



BestOne

Asset name:

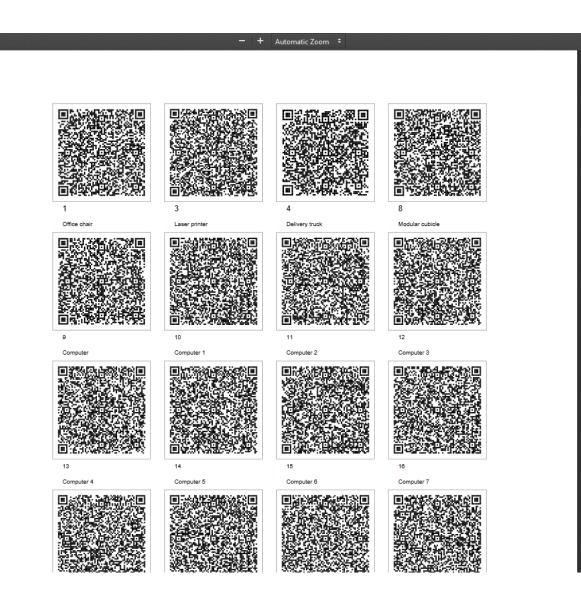
2016 Edition BestOne 100 Cloudbook 11.6-inch Laptop, Dual-Core Processor, 2GB RAM, 16GB SSD, 100GB

11810 Computer & Office Equipt cost 500 USD 2016-02-08

11 | Augustine

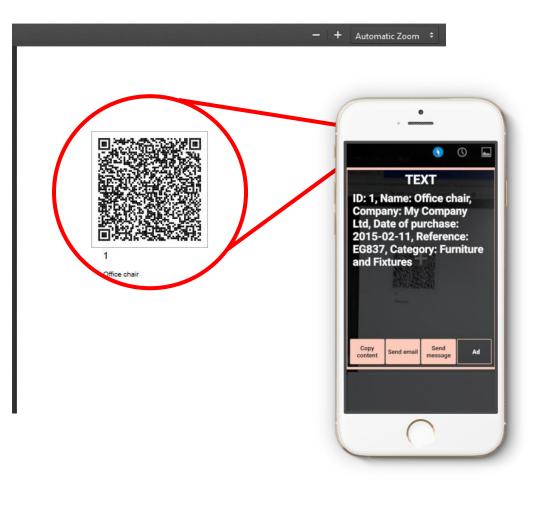


QR codes print list in Pdf format





QR codes per item





Amortization

To set amortization schedule you need to enter the depreciation parameters.

Amortization

List

My Company Ltd

Computer (Z8000)

500.00 USD

date of purchase: 2016-02-08

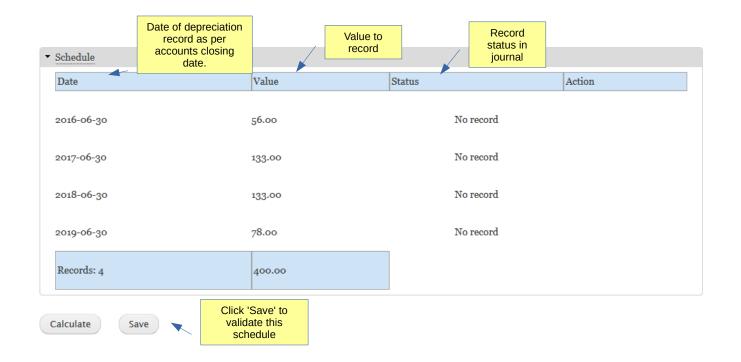
Not amortized (11810)	Depreciation method or formula				
Amortization method]			
Straight line Amortization term unit	Terms unit: in number of years or number of months				
Year 🔻					
Amortization term (No. of years or months) 3 Term value (I.e 3 - yeara)					
Amortization salvage value					
100	The residual value of asset if any after amortization				
▼ Schedule	amoruzation				
Calculate Save					

Click calculate to view the amortization schedule With selected parameters



Amortization

The calculated schedule of amortization





Amortization

The saved schedule of amortization

Once saved, the schedule can be recorded in accounts.

You can change the schedule until the first record is registered in journal.

Date	Value	Status	Action	
2016-06-30	56.00	No reco	depreciation	Record
2017-06-30	133.00	No reco	rd in accounts	
2018-06-30	133.00	No reco	rd	
2019-06-30	78.00	No reco	rd	
Records: 4	400.00			



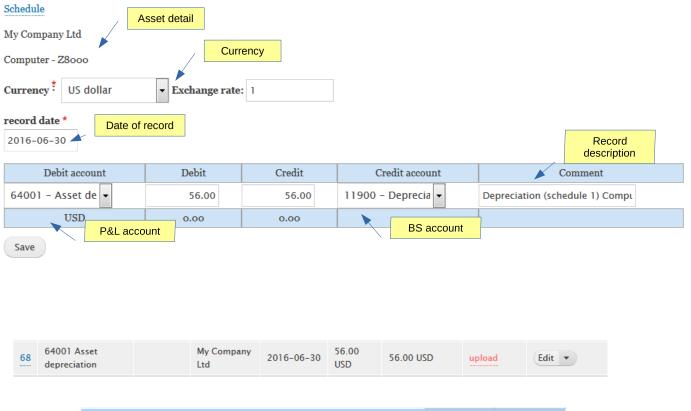


Α	١SS	e [.]	ts
		<u> </u>	

Record of scheduled depreciation

Once saved, the record will appear in the expenses list and journal.

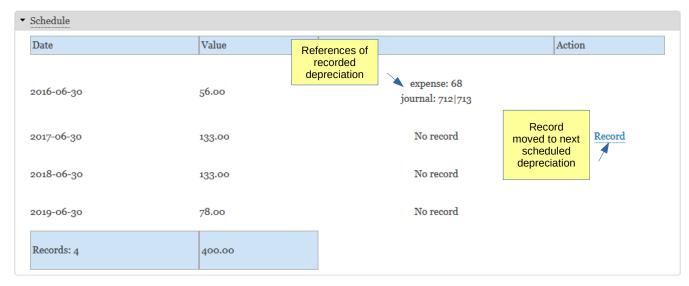
Amortization record



68 - Depreciation (schedule 1) Computer, Z8000					
2016-06-30					
	712	64001 Asset depreciation	56.00		
	713	11900 Depreciation of equipment		56.00	
Total	USD		56.00	56.00	



Record of scheduled depreciation



Amortization already recorded in journal. The schedule cannot be changed

Schedule editing is disabled



