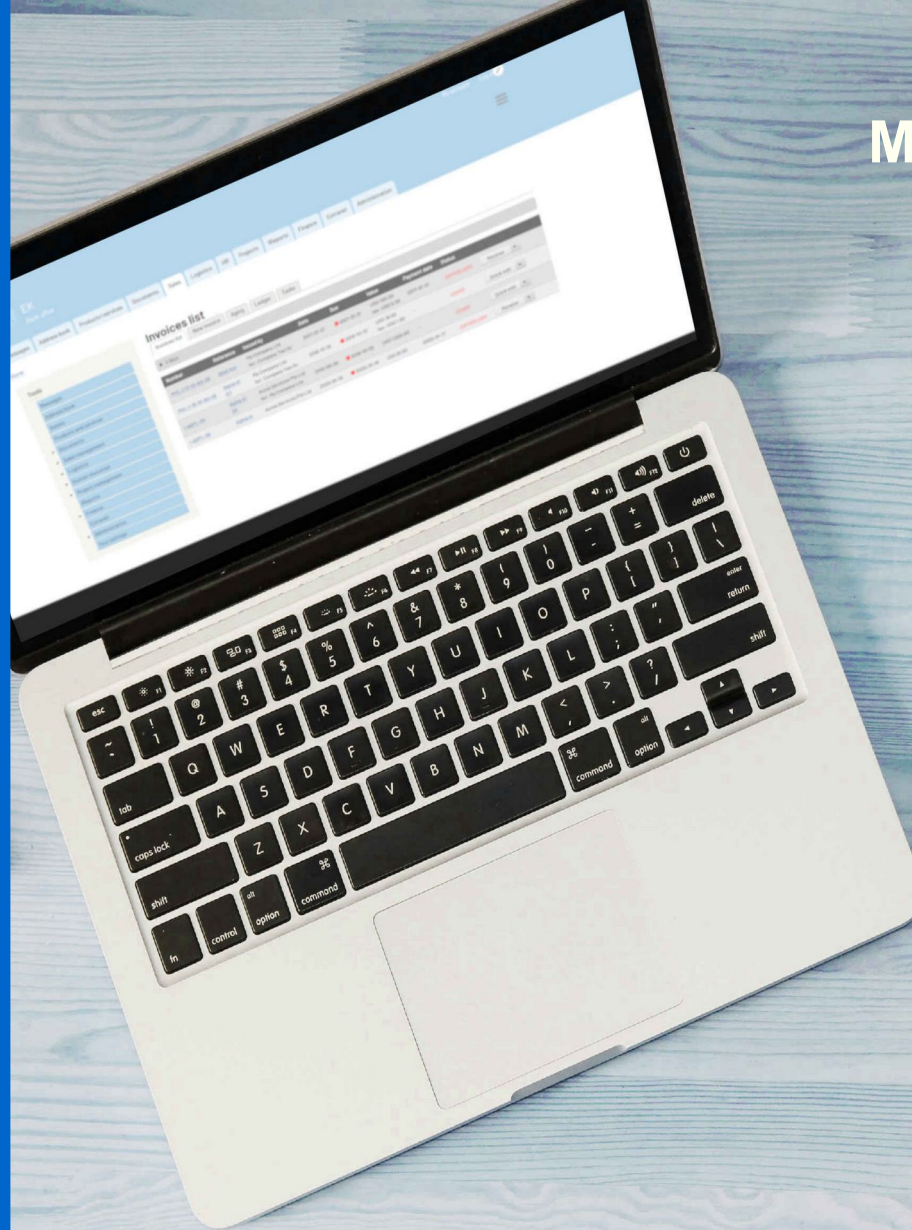# Mail processing utilities

This utility depends on server configuration to accept email input.
Emails received by the server are stored automatically with content and attachment(s) according to the destination address and title content

Update project information with email

Based on server configuration, you may have option to automatically upload email and attached files to projects

Send to:

project@[mydomain]

With subject:

[project code] [,] [section] [,] [title]

[section] tags can be defined in settings

Direct email to "project" on your application domain (for example "mydomain.com"). Email must be sent be registered user.

Set the email subject.
Subject will define the upload destination following the structure:
[project code] [,] [section][,] [title]
Separated by comma

[project code] : can be full or partial. Minimum requirement is the sequence No I.e 120 or 120_sub1
[section]: can be 1, c,info or client for communication section, 2, l, delivery,order or logistic for logistic section and 3, invoice,purchase,quotation f or finance for finance section.
Default will be communication if no section is indicated.
[title]: will be the name of the file saved

Fwd: 311,info,documents

project@[mydomain.com]

Fwd: 311,info,documents

Lorem Ipsum is simply dummy text of the printing and typesetting the industry's standard dummy text ever since the 1500s, when an type and scrambled it to make a type specimen book. It has surviv also the leap into electronic typesetting, remaining essentially unch 1960s with the release of Letraset sheets containing Lorem Ipsum with desktop publishing software like Aldus PageMaker including ve

It is a long established fact that a reader will be distracted by the re looking at its layout. The point of using Lorem Ipsum is that it has a of letters, as opposed to using 'Content here, content here', making Many desktop publishing packages and web page editors now use model text, and a search for 'lorem ipsum' will uncover many web sites still in their infancy. Various versions have evolved over the years, sometimes by accident, sometimes on purpose (injected humour and the like).

Email content will be saved as text file and any attachment from the email will be saved separately

computer.jpg (4K)   ×

Draft proposal.pdf (24K)   ×

Attachments

Communication

Attachments			
message.txt	uploaded via email		
asia.jpg	...ed to message.txt		
documents.t...	...ded via email		
computer.jpg	attached to documents.txt	[x]	[mail]
Draft_proposal.pdf	attached to documents.txt	[x]	[mail]

Email received an uploaded as attachment

Email address used to send file to project. Note only registered user can send files to projects they have access to

File attached to the email message has been saved separately

Update project information with email

Email receipt for confirmation

Note: all followers of the project are also notified for the update.

Management tools suite

Following file(s) saved in A-CA-6-09-BP-311

documents.txt

computer.jpg

Draft proposal.pdf

December 28, 2016, 9:12 am

Management solution by EK

Mail filters ☆

Home » Administration

Tags for projects section 1

```
1,communication,info,report
```

i.e. "1,communication,info,report"

Set the filters / tags that will trigger mail to be saved in the section

Tags for projects section 2

```
2,delivery,schedule
```

i.e. "2,delivery,schedule"

Separate multiple tags by comma

Tags for projects section 3

```
3,invoice,price
```

i.e. "3,invoice,price"

Record

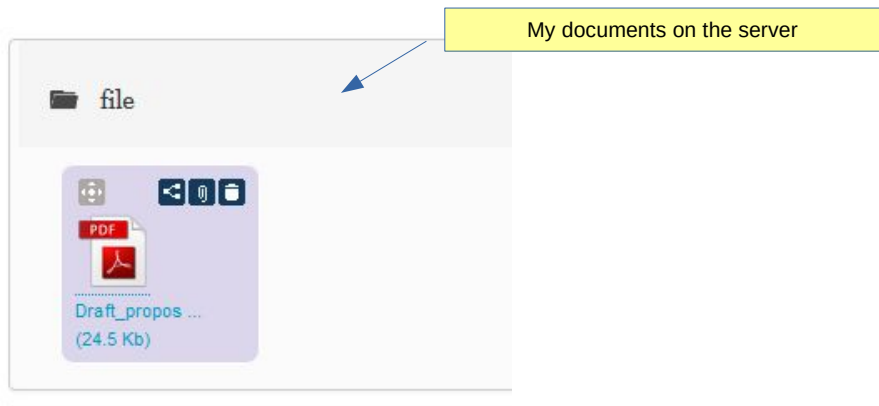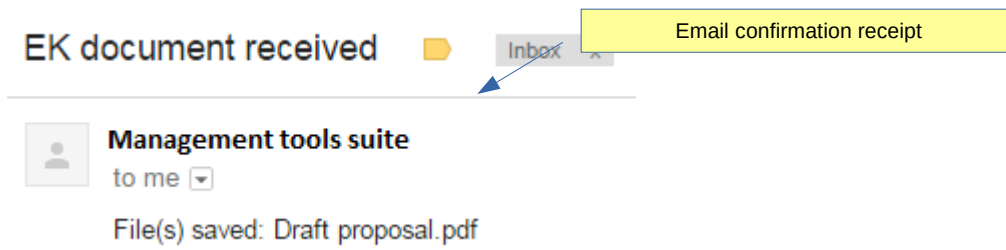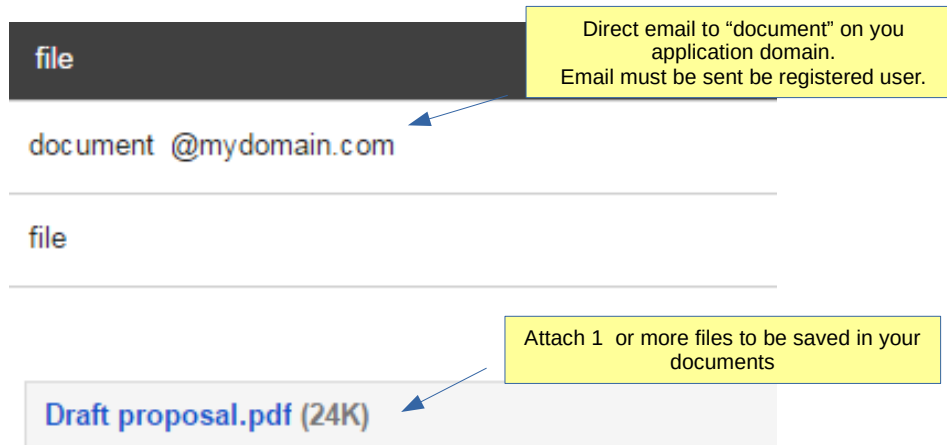Update personal
documents folder via
email

Based on server
configuration, you may
have option to
automatically upload files
to your personal folder

Send to:

document@[mydomain]

With subject:

[folder name]

file

Direct email to "document" on you
application domain.
Email must be sent be registered user.

document @mydomain.com

Subject will be used as
folder name

file

Attach 1 or more files to be saved in your
documents

Draft proposal.pdf (24K)

EK document received   ▭   Inbox   ×

Email confirmation receipt

Management tools suite
to me ▾

File(s) saved: Draft proposal.pdf

My documents on the server

📁 file

PDF
Draft_propos ...
(24.5 Kb)